



No. SCM/Note/COID-19/2020/ 23
OFFICE OF SECRETARY TO CHIEF MINISTER
GOVERNMENT OF GOA,
SECRETARIAT,
PORVORIM, GOA – 403 521
TEL: 0832-2419507 / 2419508

Dated: - 25.03.2020

NOTE

Please find enclosed minutes of the meeting of the High Level Committee held under the Chairmanship of Hon'ble Chief Minister on 25th March, 2020 at 10.30 a.m. at CM's residence Altinho for information and necessary action.

(J. Ashok Kumar, IAS)
Secretary to Chief Minister

To,

1. All Members.
2. Secretaries to Government.
3. All HoDs.

Copy to:

The Secretary to Governor, Raj Bhavan, Dona Paula, Goa.



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Minutes of the meeting of the High Level Committee held on 25/03/2020 at 10.30 a.m. under the Chairmanship of Hon.CM at Chief Minister's Residence, Altinho, Panaji.

Apart from the members of the High Level Committee the meeting was also attended by Secretaries to Government and other key official from Department of Health and Civil Supplies.

I. The Committee upon detailed deliberation, decided to broadly follow the below mentioned modalities with regard to implementing the guidelines issued by the Ministry of Home Affairs. The decision points corresponding to the relevant guidelines mentioned in the Order No. 40-3/2020-DM-I(A) dated 24th March, 2020 is as follows:

1. & 2. All the Central and State Government employees under the exempted category will be allowed on the basis of valid Government issued employee ID Card. As far as staff involved in the sanitation services of municipal bodies/Panchayats is concerned Chief Officers/Secretary of the Village Panchayat are authorised to issue permit, wherever required.
3. Movement of all the staff belonging to medical establishments shall be permitted on the basis of valid employee ID card issued by the respective Hospital/ Medical Establishment, or as authorised by the Collectors.
4. a. Establishments/shops relating to food, groceries, fruits and vegetable, dairy and milk booths, meat and fish, animal fodder will be permitted to function only for the purpose of home delivery of

the supply to the general public/customers. No public/customers would be permitted to enter the shop for purchase of any items. Collectors to invite application from all interested shops/organisations willing to do home delivery services. Maximum of 2 persons per vehicle shall be permitted for delivery. No Delivery charges will be taken. Passes for volunteers for home delivery of essential goods with a range of 1 km may be issued by the PI concerned. However if vehicle permit is required then the permit for the same shall be taken from Collector.

- b. Banks and Insurance officers/employees shall be permitted with valid employee ID issued by respective Bank/Insurance companies, else permit issued by the Collectors.
- c. Department of Information and Publicity shall issue permits for all the media personnel
- d. Telecommunications, internet services, broadcasting and cable services employees shall be permitted on the basis of valid employee ID card issued by the respective organisation, or as authorised by Collectors.
- e. Employees of e-commerce delivery services for delivery of only essential goods shall be permitted on the basis of valid employee ID card issued by the service provider, or as authorised by the Collectors.
- f. Secretary (Civil Supplies) in consultation with Oil marketing companies shall ensure the operation of adequate number of petrol pumps.
- g. Chief Engineer, Electricity Department and Principal Chief Engineer of Public Works Department are authorised to issue permits for employees including outsourced employees involving in power general, transmission and distribution services/ PWD related services.

- h. & i. Collector to issue permit
 - j. Security Agencies (Government/Private) personnel, in uniform, shall be permitted with valid ID card.
5. Collectors shall on receipt of request from such units, issue permits.
 6. Collectors shall deploy suitable officers of the level of Mamlatdar at the border check posts for issue of permit for movement of vehicle carrying essential goods. Ferry services shall be functional as per requirement, and permission/permits for operational staff shall be issued by the Captain of Ports.
 7. Tourism Department to identify and share the list of such hotels, home stay etc. with Collectors.
 8. For information and enforcement.
 9. For information and enforcement.
 10. For information and enforcement.
 11. Collector to issue permission.
 12. For information and enforcement.
 13. For information and enforcement.
 14. Incident Commander shall be appointed one each for every Taluka and one each for major cities of Panaji, Mapusa, Margao, Vasco and Ponda. Their duties and responsibilities is to ensure the implementation of the MHA guidelines, coordinating with concerned authorities for enabling the movement of essential goods, monitoring the implementation of home/institutional quarantined persons, monitoring the issue of permit at the border within their jurisdiction, and any other tasks as assigned to them from time to time.
 15. For information and enforcement.
 16. For information and enforcement.

17. For information and enforcement.

II. It was decided to setup the food help line which will function under the control of District Collectors, with supporting staff drafted from Department of Civil Supplies, if required. The helpline number shall be widely disseminated for the general public. Any person/organisation who are interested in arranging food for the homeless and needy persons as well as those who are in need of food may contact this helpline number.

III. A medical helpline shall be set up under the FDA for assisting the public especially the senior citizens, Divyangs, etc in getting the medicines.

IV. Basic minimum facilities like toilet, shelter along with mask, sanitizer and other protective equipment shall be arranged for the staff deployed at the border check posts.

V. All arrangements to be made by Health Department to take over the ESI Hospital and keep it ready for use as COVID Hospital.

VI. For all forest related activities, PCCF is authorised to issue passes for vehicles and manpower.

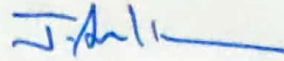
VII. For personnel requirements, Shri Puneet Goel, Pr. Secy. will coordinate with various requisitioning departments involved in this exercise during this period of 21 days as per MHA orders.

VIII. Mrs. Nila Mohanan, Secretary Health is authorised for appointments of staff as required by the Health Department using the norms as existing under the NHM/contractual appointment for employing

retired/private persons on contract basis for the period of 21 days as per MHA orders.

IX. Violation of any of the Orders/Instructions issued on the basis of above shall be penalised under Section 51 to 60 of Disaster Management Act, 2005 and under Section 188 of IPC.

X. Meeting ended with thanks to the Chair.



(J. Ashok Kumar, IAS)
Secretary to Chief Minister

To,
All Concerned.